Unclaimed Property - Instructions for Local Governments

As noted by the Unclaimed Property Administration (UPA) in the NJ Treasury, "Unclaimed property consists of many types of intangible and tangible properties that have remained unclaimed by its rightful owner for a specific period of time."

Owners of this unclaimed property include individuals, businesses, and even local government units.

The UPA website provides clear instructions about how to search for a claim, and the whole process only takes a few minutes.

Main agency website: Unclaimed Property Administration

Direct link for claim search: New Jersey Unclaimed Property - Official State Website

1. Enter City information both as a business name and City. Perform a unique search for all variations (City of Paterson, Paterson, etc.). Click "Search."

• HOME FIND YOUR UNCLAIMED	PROPERTY	OFFICIAL SITE OF THE STATE OF NEW JERSEY NEW JERSEY NCLAIMED PROPERTY ADMINISTRATION
Search for Unclaimed	l Property	
SEARCH ³		
To begin your search, enter your last name or the name of your business. To better refine your results, you may also enter your first name. Exact name matches will be shown first. Property for individuals with similar names to the name you entered will follow. This is a free and secure service provided by the New Jersey Unclaimed Property Administration to claim your lost funds. When you are ready to submit your claim, select	*Last or Business Name:	City of Paterson
"Continue To File Claim" and follow the instructions provided.	Narrow your search with the follo	wing fields:
<i>Click <u>HERE</u> if you did not find your expected results.</i>	Cty: F	Paterson
To search for property held by other states, visit MissingMoney.com.	Zip Code:	
	Property ID:	
	SEARC	н
If you have any questions or concerns, please contact the Unclaim	ed Property Administration at 609-292	-9200.

2. A list of results will populate, and you can choose "Claim" for each one. Note: multiple municipal buildings may be listed.

ESULTS	Your search returned 1000 natches will be shown first, foll	unclaimed properties. owed by properties with simila	r names to the one entered.		CONTINUE TO	FILE CLAIM(
isplay:	20 results 🗢	First Previous	1 2 3 4 5 Next	Last		
To f	file a glaim for properties on t	this list, click the CLAIM butt	on next to those properties. Next o	lick on the CO	NTINUE TO FILE CL	AIM button.
lect an tion	Owner Name	Co-Owner Name	Street Address	City	Zip Code	Property ID
CLAIM	CITY OF PATERSON		REVENUE COLLECTION DIV CITY HA	PATERSON	07505	43046924
CLAIM	CITY OF PATERSON		155 MARKET STREET	PATERSON	07505	43093204
CLAIM	CITY OF PATERSON		155 MARKET STREET	PATERSON	07505	41294206
CLAIM	CITY OF PATERSON		850 MADISON AVE	PATERSON	07501	41941129
CLAIM	CITY OF PATERSON		155 MARKET STREET RECEIVER OF TAXES	PATERSON	07505	42100302
CLAIM	CITY OF PATERSON		111 BROADWAY	PATERSON	07505	43046923
CLAIM	CITY PATERSON OF		CITY HALL	PATERSON	07505	42315018
CLAIM	PATERSON CITY OF		155 MARKET STREET	PATERSON	07505	43092910
CLAIM	CITY OF PATERSON NJ		7680 NORTH BARKLEY ST	PATERSON	07503	42355970
CLAIM	CITY OF PATERSON NJ		MUNICIPAL COURT 111 BROADWAY	PATERSON	07505	42355969
CLAIM	PATERSON CITY OF INC		155 MARKET STREET	PATERSON	07505	43093205

You can process claims one at a time, or in a large batch. Then press "Continue to File Claim" on the top right. One claim:



Or click multiple claims and then press "Continue to File Claim":



3. Add "Business" as the Claimant Relationship, and then "File Claim."

	FIND YOUR UNCLAIMED PROPERTY	OFFICIAL SITE OF THE STATE OF NEW JERSEY UNCLAIMED PROPERTY ADMINISTRATION
▲ PREV	Search For Unclaimed Property	FILE CLAIM >
	CLAIMANT RELATIONSHIP DESCRIPTIONS:	
Owner: You are Heir: You are the	the reported owner of the property listed.	

Legal Representative: You are legally authorized to function on behalf of the reported owner. (Examples: Power of Attorney, Guardian, Custodian, Trustee) Business: You are the authorized signatory of the business.

Creditor: You are the authorized signatory of plaintiff creditor authorized by statute or court order requesting unclaimed property belonging to a debtor.

Third Party Locator: You have entered into an agreement with the reported owner and are authorized to assist in the recovery of funds.

Claimed Properties

Please select the relationship that you have to each property owner:

Select an Action	Owner Name	Co-Owner Name	Street Address	City	Zip Code	Property ID	*Claimant Relationship
× Remove	CITY OF PATERSON		REVENUE COLLECTION DIV CITY HA	PATERSON	07505	43046924	Business
× Remove	CITY OF PATERSON		155 MARKET STREET	PATERSON	07505	43093204	Business 🗸
× Remove	CITY OF PATERSON		155 MARKET STREET	PATERSON	07505	41294206	Business 🗸
× Remove	CITY OF PATERSON		850 MADISON AVE	PATERSON	07501	41941129	Business 🗸
× Remove	CITY OF PATERSON		155 MARKET STREET RECEIVER OF TAXES	PATERSON	07505	42100302	Business 🗸
× Remove	CITY OF PATERSON		111 BROADWAY	PATERSON	07505	43046923	Business 🗸

4. On the next screen, choose "Business" as Claimant Type, and then complete other information, including city's federal tax ID number. Click "Next," either at the top right or bottom right.

	IND YOUR UNCLAIMED PROPERTY	OFFICIAL SITE OF THE STATE OF NEW JERSEY NEW JERSEY UNCLAIMED PROPERTY ADMINISTRATION				
<u>1. Enter Claim Info</u> > 2. Preview Claim > 3. Claim Summary						
◆ PREV	Enter your Current Contact Information	NEXT >				
Primary Information		* Required field				
Please enter the following information:						
*Claimant Type:	Business +					
*Business Name:						
*Contact Name:	?					
Middle Name:						
Date of Birth:	MM ¢ DD ¢ YYYY ¢					
*Email Address:						
*Email Address Confirmation:						
*Business Phone:						
Other Phone:						
*SSN/Tax ID:						
*Country:	United States of America 🗢					
*Address 1:						

Address 2:	
*City:	
*State:	New Jersey 🗢
*Zip Code:	
*How did you hear about us:	\$

Claimed Properties

Owner Name	Co-Owner Name	Street Address	City	Zip Code	Property ID	Claimant Relationship
CITY OF PATERSON		REVENUE COLLECTION DIV CITY HA	PATERSON	07505	43046924	Business
CITY OF PATERSON		155 MARKET STREET	PATERSON	07505	43093204	Business
CITY OF PATERSON		155 MARKET STREET	PATERSON	07505	41294206	Business
CITY OF PATERSON		850 MADISON AVE	PATERSON	07501	41941129	Business
CITY OF PATERSON		155 MARKET STREET RECEIVER OF TAXES	PATERSON	07505	42100302	Business
CITY OF PATERSON		111 BROADWAY	PATERSON	07505	43046923	Business
CITY PATERSON OF		CITY HALL	PATERSON	07505	42315018	Business
PATERSON CITY OF		155 MARKET STREET	PATERSON	07505	43092910	Business
CITY OF PATERSON NJ		7680 NORTH BARKLEY ST	PATERSON	07503	42355970	Business
CITY OF PATERSON NJ		MUNICIPAL COURT 111 BROADWAY	PATERSON	07505	42355969	Business
PATERSON CITY OF INC		155 MARKET STREET	PATERSON	07505	43093205	Business



5. Add your electronic signature and submit. A preview of entered information is listed at the bottom of the screen.

номе	ND YOUR UNCLAIMED PROPERTY	OFFICIAL SITE OF THE STATE OF NEW JERSEY NEW JERSEY UNCLAIMED PROPERTY ADMINISTRATION
	1. Enter Claim Info 💙 <u>2. Preview Claim</u> 💙 3. Claim Summary	
✓ PREV	Electronic Signature & Preview Your Cla	aim
ELECTRONIC SIGNATUR	E REQUIRED	
Under penalties of perjury unaltered copies of the ori officers and employees fro Furthermore, the claimant Individual Liability (SOIL) p Enter/Type Contact f Enter/Type Business f	I certify that the information provided on this claim is true, and all supporting document ginal documents. Upon payment of this claim, said claimant will indemnify and hold harn m any damages, claims or losses of any kind resulting from payment of the above descrif acknowledges that per N.J.S.A 46:30B-79.1, the Unclaimed Property Administration is req rogram for any outstanding debts belonging to the claimant, and if found, send claimed f Jame Here:	ation I present are original or true nless the state of New Jersey, bed property to the claimant. uired to check the State's Set-off of unds to SOIL to settle the debt.
Primary Information		
Claimant Type: Business Name:	Business City of Paterson	

6. Final screen shows that your claim has been submitted, provides you with a claim number, notes that you will receive an email with additional information, and provides a link to upload claim documentation.

tps://unclaimedfunds.nj.gov/a	pp/claim-summary	\odot		
∢ НОМЕ	FIND YOUR UNCLAIMED PROPERTY	DEFICIAL SITE OF THE STATE OF NEW JERSEY NEW JERSEY UNCLAIMED PROPERTY ADMINISTRATION		
	1. Enter Claim Info 💙 2. Preview Claim 🔰 <u>3. Claim Summary</u>			
● PREV	Claim Summary	ВАСК ТО НОМЕ		
 Your claim has been successfully submitted. A confirmation email will be sent to you at tzucca@ucnj.com within the hour with additional information. Visit MissingMoney.com to search for and claim property held by other states. Upload your claim documentation here 				
1. Claim #10012	93708			